



BUSINESS DEVELOPMENT/MARKETING ASSISTANT

Renfrew based. Benefits, including Pension Scheme and Health Insurance.

The Client

James Fisher Defence Limited is a highly successful and high profile international listed company involved in specialist engineering design and manufacturing in the defence, offshore and underwater engineering sector, we are seeking a dynamic and proactive business development/marketing assistant.

The Position

In order to strengthen our marketing and business development team and to expand the business into new and challenging markets we require a talented business development/marketing assistant reporting to the Business Development Manager, this role is a demanding and exciting position with significant potential for growth, personal development and the opportunity for international travel. You will be responsible for the provision of support to the business development team by coordinating all business related activities including marketing media, presentations and exhibition support. Working closely with Clients and our design and manufacturing staff you will develop and build on existing business relationships both in the UK and overseas. This talent forms an integral part of the role. You will also be required to communicate and manage the production of corporate literature and media including support of the division website. This role offers a high degree of personal fulfilment and reward for the right candidate.

The Candidate

The successful candidate will be a team player who is properly self confident, can demonstrate a high level of competence and innovation and can work unsupervised. Proficient computer literacy is required but training will be provided to the right candidate. Currently in a generalist PR, PA or business development role you will have a successful track record of building business relationships. As this is a customer facing role you will possess excellent written and verbal skills together with a proactive outgoing approach. This is an exciting opportunity to work with a forward looking company that is enjoying significant growth.

Remuneration

This position carries a commensurate salary and benefits package with an annual performance and salary review.